

Affidavit of Undertaking and Waiver of Enrollment Due to Incomplete Requirements

I, Mr./Ms. _____ [FULL NAME OF PARENT/GUARDIAN]

with address at _____

_____ [ADDRESS OF PARENT/GUARDIAN]

and the parent/guardian of _____ [NAME OF STUDENT],

hereby execute this document freely and with full understanding of its contents.

The present circumstances are:

1. I am enrolling my child at GCF International Christian School Homeschool Program, Living Learning Homeschool (GCF-ICS/LLH).
2. My child was previously enrolled at _____ [NAME OF PREVIOUS SCHOOL] and has successfully completed Grade _____ [PREVIOUS GRADE LEVEL].
3. Due to _____ [REASON FOR INCOMPLETE DOCUMENTS], I am unable to submit my child's transfer credentials at this time.
4. I understand that my child will be **conditionally enrolled** until the required credentials are submitted.

With these circumstances, I undertake to:

1. Take all necessary legal steps to **secure the release of my child's credentials** (complete and signed report card/SF-9 of previous SY with grade level promotion) from the previous school. This includes ensuring that the previous school also releases your child's SF-10 to GCF-ICS when requested.
2. Submit the transfer credentials with original PSA birth certificate on or before **SEPTEMBER 30 of the current school year**.
3. Acknowledge that the school will **withhold official records** until all required documents are submitted.
4. Accept that only an **evaluation copy of the progress report card will be issued**, which is not valid for transfer or enrollment purposes.

Without the transfer credentials of my child, I fully understand that:

1. My child's enrollment remains **CONDITIONAL**.
2. My child **cannot be officially promoted** to the next grade level and **cannot be issued his/her report card and Learner's Permanent Academic Record (SF-10)**
3. My child **cannot officially graduate** from this school.

Waiver of Liability

I release and hold harmless GCF-ICS/LLH and its personnel from any liability—civil, criminal, or administrative—arising from my child's conditional enrollment and the enforcement of any related policies and regulations.

SIGNED this _____ [DATE] at _____ [LOCATION, CITY]

Name and Signature of Parent / Guardian

